Greetings Jobseekers!

Highlighted Opportunities:

Fort Meade Community Job Fair Club Meade 6600 Mapes Road Fort Meade, Maryland 20755 9:00 a.m. to 2:00 p.m. May 25th, 2011

Military Leaders PRESENTS......

Military Job Fair
Dover AFB
The Landings Club
Chevron Street
Dover AFB
Wednesday February 16th 2011
dbrady@militaryleaders.com.

For details call 800.632.5532
Thank you and have a great day,
Militaryleaders
Toll Free: 1-800-632-5532
Phone:215-659-0400
Fax:215-659-6570
www.militaryleaders.com

Click on the link below for opportunities with CMI Solar Electric

http://www.cmielectric.com/jobs.php

Blue Cross Blue Shield of Delaware

Job Posting

Requisition #: 11-161

Job Title: Nurse Case Manager, Level I

Posting Dates: Apply Before 02/09/11

Suggested Hiring

Range: \$51,463 - \$64,329* **Career Band:** B

Job Description: The Nurse Case Manager assumes the overall accountability for the

development of the patient plan of care and coordination of care with

the member, the physician, and family members as appropriate. This individual assumes a leadership role in negotiating, procuring, and coordinating the member's benefits to obtain required resources on behalf of the patient.

Requirements:

Required: This position requires an active RN license from the State of Delaware or multi state license from a participating state. A minimum of 3 years experience in an acute care setting, medical/surgical or intensive care experience and at least 1 year clinical experience in community/home health care, case management, or related specialty field, and equivalent experience performing discharge planning. Applicants are expected to obtain certification in case management within three years of employment.

Abilities/Skills: Excellent analytical and problem solving skills are required in order to judge the medical necessity and appropriateness of patient services and treatments on a case-by-case basis. A working knowledge of current standard of medical practice and insurance benefit structures to negotiate medical review decisions and interpret contract benefits and managed care guidelines. A working knowledge of Case Management process, standards, and understanding of managed care in the Indemnity, Commercial HMO and government lines of business. Basic data entry and word processing computer skills required.

<u>Preferred:</u> BSN and/or CMC preferred. Prior experience using case management software preferred.

Please apply on-line by visiting <u>www.bcbsde.com</u> and select Explore Career Opportunities link.

Club Fitness is currently seeking Group Exercise Instructors for immediate employment.

Club Fitness offers exciting group exercise programs, including ZUMBA, Hip Hop ABS, BodyPump, BodyStep, and so much more!

We are also looking to expand our class offerings. If you are certified in another program or have an idea for another program, we are open to your thoughts and suggestions.

Please contact Lisa at 302.430.1335. We look forward to hearing from you!

Don't forget to check these important sites for opportunities:

The People's Place http://www.peoplesplace2.com/employment.html

Delaware Employment Link for all jobs posted for the State of Delaware: http://delawarestatejobs.com/

Link for Jobs at Non-Merit State Agencies http://www.delawarestatejobs.com/pages/additionaljobs.asp

Delaware Job Link for jobs listed by Delaware Companies: https://joblink.delaware.gov/

The State of Delaware is accepting employment applications for the following jobs. If you are interested in a job, please submit your application by the final filing date.

Job title: Psychiatric Social Worker III Opening date: 2/2/2011 Final filing date: Feb 8 2011 11:5 Recruitment number: 020111-MDDR03-370400 Web link: http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=020111&R2=MDDR03&R3=370400 Job title: Motor Vehicle Specialist I Opening date: 2/2/2011 Final filing date: Feb 8 2011 11:5 Recruitment number: 020111-MBCB01-551100 Web link: http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=020111&R2=MBCB01&R3=551100 Job title: Administrative Specialist II Opening date: 2/2/2011 Final filing date: Feb 8 2011 11:5 Recruitment number: 020111-MAAA02-550500 Web link: http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=020111&R2=MAAA02&R3=550500 Job title: Administrative Specialist II Opening date: 2/2/2011 Final filing date: Feb 8 2011 11:5 Recruitment number: 020111-MAAA02-550500 Web link: http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=020111&R2=MAAA02&R3=550500 Job title: Security Officer Supervisor Opening date: 2/2/2011 Final filing date: Feb 8 2011 11:5 Recruitment number: 013111-MBDZ06-350100 Web link: http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=013111&R2=MBDZ06&R3=350100 Job title: Administrative Specialist II Opening date: 2/2/2011 Final filing date: Feb 8 2011 11:5 Recruitment number: 013111-MAAA02-200100 Web link: http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=013111&R2=MAAA02&R3=200100 Job title: Support Services Administrator Opening date: 2/3/2011 Final filing date: Feb 9 2011 11:5 Recruitment number: 013111-MAHZ06-350600

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=013111&R2=MAHZ06&R3=350600

Web link:

Job title: Conservation Technician III

Opening date: 2/3/2011

Final filing date: Feb 9 2011 11:5
Recruitment number: 013111-MGCA03-350100

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=013111&R2=MGCA03&R3=350100

Job title: Accounting Specialist

Opening date: 2/3/2011

Final filing date: Feb 9 2011 11:5 Recruitment number: 020111-MABA02-350500

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=020111&R2=MABA02&R3=350500

Job title: Custodial Worker
Opening date: 2/3/2011

Final filing date: Feb 9 2011 11:5

Recruitment number: 020111-MCAB01-350100

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=020111&R2=MCAB01&R3=350100

Job title: Senior Health Program Representative

Opening date: 2/3/2011

Final filing date: Feb 9 2011 11:5
Recruitment number: 020111-MDCI02-350500

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=020111&R2=MDCI02&R3=350500

Job title: Developmental Disabilities Center Assistant Director

Opening date: 2/3/2011

Final filing date: Feb 9 2011 11:5
Recruitment number: 020111-MDCZ03-351100

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=020111&R2=MDCZ03&R3=351100

Job title: Labor Law Enforcement Officer II

Opening date: 2/3/2011

Final filing date: Feb 9 2011 11:5
Recruitment number: 020111-MDDF02-600700

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=020111&R2=MDDF02&R3=600700

Job title: Public Health Administrator I

Opening date: 2/3/2011

Final filing date: Feb 9 2011 11:5
Recruitment number: 020111-MDDL02-350500

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=020111&R2=MDDL02&R3=350500

Job title: Labor Market Analyst Opening date: 2/3/2011

Final filing date: Feb 16 2011 11:5

Recruitment number: 020211-MFDA01-600100

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=020211&R2=MFDA01&R3=600100

Job title: Chief Right-of-Way Agent

Opening date: 2/3/2011

Final filing date: Feb 23 2011 11:5

Recruitment number: 020111-MAEB06-550300

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=020111&R2=MAEB06&R3=550300

Please see Below for Opportunities in the Dover Post

- MAPLEDALE COUNTRY CLUB is now hiring experienced WAITSTAFF BARTENDERS
 for Day & Evening Shifts. Must be able to work weekends & holidays. Apply in Person
 between 10a-5p Tuesday Saturday 39 Mapledale Rd, Dover Previous applicants need not
 apply
- LOCAL RV DEALERSHIP Looking for clean up person No experience required. Call Charlie 302-424-4505
- Local C-store Accepting Applications and Hiring Soon! Apply in Person 412 N. 6th St. Odessa, De. 8a-3p
- FRONT OFFICE STAFF Full time position is currently available in our front office. This right candidate will be professional, enjoy working with the public, and have the ability to triage phone calls. Must have prior medical experience. We have a competitive benefit package and salary structure. Interested candidates may submit resumes to hR@delgi.net or fax to 302-731-4822
- P/T Admin Asst for a Busy ASC in Dover Fax to: 302-741-2287 Email: khull@desurgery.com
- HOME INSTEAD SENIOR CARE is looking for non medical caregivers for the elderly and is holding a JOB FAIR ON Tuesday Feb 1st 9am-1pm at Mamie Warren Senior Center 1775 Wheatleys Pond Rd Smyrna, DE 19977
- PART-TIME POSITION Security/ Maintenance Position available immediately. Hourly position Monday-Thursday evenings from 5-10 pm. Some weekend hours possible. Responsible for security, varied maintenance, including some custodial work, set-up and tear-down for evening functions. Send resume to: Wyoming United Methodist Church P.O. Box 389 Camden-Wyoming, DE 19934 or email: wumcjobs@comcast.net or apply in person weekdays from 9am-4pm. Call 302-697-8400 for more information
- MARKETING/ COMMUNICATIONS ASSOCIATE P/T Needed for non profit service dog organization in Cochranville, Pa. Primary responsibilities include: Newsletter Management, Website & Social Media Updates, and Press/ Media Communications. 24hrs/ week onsite required. Fax or Email Resume & Cover Letter 610-869-9785 or info@k94life.org
- Staff Accountant Looking for a new member of our family. No mandatory OT. Wkends opt. Tax and accounting experience mand. Current IT and great organizational skills very important. Middletown, DE location.Family friendly employer. Fax resumes only 302.454.1122. No calls taken. www.scassoc.net
- HVAC Service Technician Carl King Energy Services is seeking qualified HVAC Service

Technicians with 3+ years experience to join their team in the Dover area. We offer a comprehensive benefits package including BCBS medical insurance, dental, vision, Rx, disability and 401(k) Plan with matching company contributions. For immediate consideration, please submit resume to: FAX 410-312-3874 or jobs@griffithoil.com EOE

- **Foreman, Pipelayers and Equip. Operators.** Immed. opening. Harrington area. Exp. only Prevailing wages + fringe benefits. **Fax Resume to:** 302-658-7413 or Call: 302-293-2780
- **P/T DRIVER** Local Delivery of floral products. Able to drive a full sized cargo van. Job is located in Hockessin, DE. Wanner's Flowers **Interested applicants contact Wanner's Flowers at wannersflowers@verizon.net by 01/31/2011.**
- COUNTER PERSON NEEDED Apply in Person Capitol Cleaners 217 S. New St. Dover, De.
- AVON A BEAUTIFUL JOB! Join the #1 sales team in DE/ MD, learn from the best 1-800-901-1101 ISR

Jobs Recently Posted on Careerbuilder.com

Job Title	Company	Location	Date Posted	
UNIX/Perl Programmer Analyst needed in New Castle, DE	Todays Office Professionals	New Castle, DE	Feb-02	Apply
Job Fair - Chipotle Mexican Grill in Dover, DE	Chipotle	Dover, DE	Feb-02	Apply
Off-centered Packaging Supervisor	Dogfish Head Craft Brewery	Coastal Delaware, DE	Feb-02	Apply
Judgmental Credit Analyst	Discover Financial Services, Inc	New Castle, DE	Feb-02	Apply
Cook	Emeritus Senior Living	Dover, DE	Feb-02	Apply
Financial Advisor Associate	MSSB	Lewes, DE	Feb-02	Apply
Production Associate	Nixon Uniform Service & Medical Wear	New Castle, DE	Feb-02	Apply
Network Technician	Technisource	Bear, DE	Feb-02	Apply
Wedding Photographer	The Pros Entertainment Service, Inc.	Dover, DE	Feb-02	Apply

Receptionist / Administrative Assistant	Synerfac Technical Staffing	New Castle, DE	Feb-02	Apply
Experienced GM Technicians	I.G. Burton & Company	Milford, DE	Feb-02	Apply
Macy's Dover Mall, Dover, DE: Retail Commission Sales - Fine Jew	Macy's	Dover, DE	Feb-02	Apply

Please see Below for Opportunities Posted in the Guide

Now accepting applications for FOH & BOH experienced help and experienced Management. Apply at Heroes Famous Grille, 923 Mt. Hermon Rd., Salisbury, MD. Apply in person.

221444

\$\$\$ EARN EXTRA \$\$\$ DELIVERING PHONE BOOKS IN DOVER AND SURROUNDING AREAS

\$7-\$9/HR. (UP TO \$15 POSS.)
MUST HAVE OWN
TRANSPORTATION &
INSURANCE

*********PLEASE CALL******* ********443-523-0121*******

220151

FT position needed for a Scheduling Manager. Must have a BS degree in Healthcare Administration, Business Admin-istration, Psychology or related field. Exp. preferred w/scheduling, payroll & use of computer. Call or apply: Seaford Center, Genesis Healthcare, 302-629-3575.

220629

REGISTERED NURSE

We are seeking an OR/PACU nurse for PT/per diem hours. Applicants must be ACLS certified and have exp. in the OR. Please send resume to Heidi at: hmarshall@phgnet.com or fax to: 410-546-8364.

220071

HERTRICH CHEVY DODGE

DENTON, MD

Spring is coming & we are busy!

WE NEED

SALESPEOPLE!

Sales Exp. a Plus But We Will Train.

EXC. PAY & BENEFITS

Apply in Person Rt. 404, Denton or online:

WWW.

HERTRICHCAREERS.COM

221313

Temp. position for physical therapy Tech. Mon.-Thurs. 8am-4pm at a physical therapy clinic in Laurel, DE. Needs to be reliable. Only serious inquiriers need to fax: 302-280-6921.

221354

SALES PERSON wanted for used car lot, exp. preferred but will consider all applications. Must have current Drivers License. Apply at Georgetown Auto Sales, 302-856-3648.

Company Drivers Needed to haul gasoline & diesel fuel from our location in Greensboro, MD. Must have clean driving record & two years experience driving Class A. Must have HAZMAT, Tanker Endorsement & TWIC Card & experience hauling gasoline & diesel fuel. Must be able to work nights & weekends. Immediate Openings.

Call Murphy's Transport,

410-482-6265

220106

Seaford Medical Office looking for an energetic, compassionate, multi-tasking receptionist. Please send your CV to Attn.: Office Manager, 1330 Middleford Rd., Suite 301, Seaford, DE 19973 or email to:

patientfirst@comcast.net

221775

PAVING

Experienced Hot Mix Foreman needed to manage existing paving crew. Send resume to:

Delmarva Paving
P.O. Box 366,
Seaford, DE 19973

220627

Maintenance Technician

Property management company is seeking a FT Main. Tech. who would perform routine main., repairs and make ready vacant units. The successful candidate will have basic

carpentry,

painting, plumbing, drywall, mechanical, electrical skills, and HVAC experience. Previous exp. a must. The candidate must also possess a valid driver's license & own transportation. This is an on-call position, if you live more than 30 minutes away from Georgetown, DE please do not apply for this position. We offer a competitive salary & great benefit pkg. Please send resumes to: dunbarton@severncompanies. com, or fax to: 302-856-1746. Please include salary expectations on cover letter, along with 341-03 in your subject line for all items submitted for review.

FT or PT Truck Driver, CDL Class A, doubles & nights required. 410-310-5556 after 7pm. 220753

Poultry Equip. Serviceman needed for Poultry Equip. Co. Exp. preferred. Pls. send a Resume by fax: 302-875-1129

or e-mail to:

purchase@peninsula

poultryequipment.com

or stop in to fill out application. Peninsula Poultry Equipment Co 30709 Sussex Hwy., Laurel, DE.

221326

(2) Person Framing Crew for

single story house, 1500 sq. ft. + gar., Harrington. Experienced only! (I have other projects too). Submit Exp. & Pay requirements to: Stevareno1814@aol.com.

221811

CASINO DEALERS

Needed Immediately! Exp. Required!

EXPRESS EMPLOYMENT PROFESSIONALS

410-820-8888

221773

Millwrights wanted.

Tools & transportation required. Resume w/reference required. Fax to 410-632-2997 or call

443-614-9395, after 6:30pm.

221608

RETAIL SALES EXPERIENCED PRO NEEDED

Earn \$10-\$12 per hour with bonus, 25-30 hours. Selling jewelry, electronics, many other items, stocking & some inventory management. Bring resume to our new location In

Delmar: Atlantic Pawn, Stateline Plaza (next to Bonanza), Delmar, DE. **POSITIONS AVAIL. IN DOVER & MILLSBORO**, too.

www.AtlanticPawnDE.com

220507

RETREAD PLANT MANAGER

McCarthy Tire Service Co., Inc, one of the largest, independent tire companies in North America has an immediate opening for a Retread Plant Manager at our facility in Federalsburg. Successful candidate must have lean manufacturing experience, supervisory or management experience, excellent computer skills, strong customer service skills and the ability to work with all levels of employees. Must also have the ability to deal with all aspects of inventory control, ordering of supplies, hiring of potential employees and the ability handle disciplinary action of employees. Candidate must also have excellent written and verbal communication skills as well as the ability to deal with finance concerns in the areas of budgeting, workforce and weekly payroll issues. The ability to multi task and work in a fast paced environment is a must. We offer an excellent salary and complete benefits package. Interested applicants may send with resume salary history to: taugust@mccarthytire.com email: mstaley@mccarthytire.com for more information. Serious inquiries only please. 221640

Exp. Sign & Lighting Tech, bucket truck exp. & great with customers. 302-856-3400 ext. 11. 219957

Local powder coating company is taking applications for a powder coater. Wet paint experience very helpful. Must be self motivated, and aggressive. Must be able to work alone, operate skid loader, and sandblast. Will train right person. Must have transportation. Please call 302-398-8870.

220921

Small Poultry Farm in Barclay, MD, looking for FT farm hand. Must have some farming exp. & be willing to live on the prem. Will be responsible for daily care and main. of (3) poultry houses. Serious applicants please inquire to 760-390-1352, refs. and background check to be completed.

DIESEL MECHANIC WANTED

Salisbury area family owned and operated farm looking for an exp. head mechanic for fleet of (8) tractor trailers, tractors and other farm equipment. Tools provided. Organization, time mgmt. skills, fleet exp. & professionalism req. Yearly pay from \$32K to \$35K plus bonuses depending on exp. Call 1-800-951-4641.

Looking for a master barber & a licensed hair stylist for Daystar Unisex Hair Salon, 1501

Edgemore Ave., Salisbury, MD, next to Salisbury Taxi on Rt. 13.

Booth Rental, First Two Weeks Free, \$125/wk. Call for info.,

410-251-6677 or 410-749-3915 or email: stardujor@yahoo.com

221591

Property Manager. PT, 10 - 40 hrs. per wk., \$10/hr. Quickbooks, Website, Showings, experienced only. Mid DE office. Resume to: Stevareno1814@aol.com

221495

Nursing Instructor needed for LP & CNA classes, training avail. for CNA students every six weeks. 302-998-8166. Fax: 302-256-0574. Funding avail. by Dept. of Labor. www.camtechedu.com 220836

Walls Irrigation- Truck Driver. CDL Required, physical w/health card, lifting required of

50+ lbs. 80% of the time. Mechanical background preferred. Year round employment. Apply at: 833 S. Dupont Blvd., Milford, DE 19963. No Phone Calls Please.

221538

Medical Assistant.

Good computer skills a must. PT positions possibly leading to FT. Mail resume to: Medical Office Assistant, 10 W. Laurel St., Georgetown, DE 19947

219174

Seasonal Employment Openings at Delaware Beaches Yogi Bear's Jellystone Park Camp Resort for the 2011 Camping season. Job duties incl. but are not limited to processing reservations & store sales, overseeing childrens activites & various office duties. Must be high energy & possess exc. customer relations skills, weekend hours are req. 302-491-6614. 8295 Brick Granary Rd., Lincoln, DE 19960. 220038

BOOKKEEPER/PROP. MGR.

PT-FT. Great opportunity with a local, growing company. Fax resume to 206-202-0745.

220980

Journeyman Electrician needed w/comm. exp. Must be able to bend conduit, working knowledge with single and three phase circuits. Control work a plus. Must have a current drivers lic. and clean driving record. Fax resume 410-883-3968. 221926

Walls Farm & Garden Center: Harman Stove Repair Technician, 5 yrs. exp. Must have valid drivers license, knowledge of pellet stove, burning technology requir-ed. Apply at: 833 S. Dupont Blvd., Milford, DE 19963. No Phone Calls Please. 221540

> **AVON** REPS. NEEDED ALL AREAS **410-364-9012** Avon Beauty Ctr.

302-943-5721 (Sussex/Kent) 302-249-0973 (S. Sussex Co.) OR TOLL FREE 877-337-EARN www.YOURAVON.COM/wendy

219212

Roll Back Operator: experienced, clean driving record, must have good refs. Fax resume, 410-634-1776 or call 410-634-1775.

221678

HVAC SERVICE TECHS

Full Time

- * Must be certified w/min. 5 yrs.
 - * Must have own tools
- * Must have good driving record
- * Must be dependable & honest Email resume to:

Topnotch@topnotchheating.com

220438

Pest Control Lead Inspector Wanted.

Critter Getters Pest Control is seeking a professional individual to fill Lead Inspector position in Dorchester, Somerset and Wicomico counties. Must be neat, clean, and dependable, with good math and communication skills. Position requires 3-5 years experience in Pest Control inspections. Valid driver's license with good driving record required. Please call 410-742-7200 for confidential interview.

PT LEGAL AIDE needed for High-End Boutique in Lewes. 302-245-6611.

221245

Clinical Manager needed for chronic vent unit & RNs. Stop by to fill out application at Berlin Nursing & Rehab, 9715 Healthway Dr., Berlin, MD.

JOURNEYMAN PLUMBER-

Maryland Lic., min. 3 yrs. service work exp., residential, light industrial, good driving record. Contact cheryl@royalplus.com.

221320

FLUOR

Is a fortune 500 company that delivers Engineering & Construction. The company is currently interviewing for Electrical personnel for potential openings at its

job site in Deep Water, NJ/Newark, DE area.

To apply, please email your resume to:

Sandra.Donnelly@fluor.com

or fax: 302-761-2175.

Must pass pre-employment chemical drug screen & criminal background req. Benefits: Medical, Dental, 401K, vacation. EOE

221741

High End Boutique Seeking

Exp. Salesperson, must be pleasant, with **FASHION KNOWLEDGE.** Please call & lv. all information on 302-245-6611 and we will return your call.

221244

Temporary Leasing Position

HUD subsidized property located in Milford seeks a leasing agent, preferably familiar with HUD paperwork, to operate a busy leasing office on a temporary basis for approximately 3-4 months. Applicants will maintain waiting lists, calculate rents, lease apartments & process recertifications. Strong math aptitude, excellent computer/customer service skills, the ability to multi-task & work independently are desired attributes. Please fax resume & cover letter to: Julie Barrett, Owner's Management Co.,

440-439-6739 or email: <u>julieb@ownerslive.com</u>
Equal Opportunity Employer

221594

Mature, responsible Bartender w/some exp. Apply within. CC22, 606 Bridgeville Hwy., Seaford, DE. No phone calls please.

Now hiring School Bus Drivers. Are you retired or a stay at home mom with a child in Woodbridge School District and would like to have off same days as your child? Then call me, will train and help you get your CDL license. Next school bus classes are starting soon, so call me immediately to get started. 302-393-0077.

A & A Service Company is looking for an experienced Service Technician. A qualified applicant must possess a CFC license, a valid drivers license

& must have AT LEAST 5 YRS. EXP. in the service tech field.

Applicants must be drug free, & dependable. Geothermal knowledge is a plus. Our company offers exc. benefits,

401k, health, dental and vision. We have an EXC. PAY PLAN.

NO PHONE CALLS!

Email all resumes to:

Very busy used automobile dealership looking for qualified Mechanics. **MUST HAVE OWN TOOLS**. Apply in person. D&C Auto Sales, Laurel, DE. No phone calls! 221040

COMPUTER ENGRAVING/PRODUCTION

PT, weekday hours, must be flexible, extremely detailed oriented, have accurate typing ability, customer service skills and a good knowledge of page layout experience a plus. Contact Crown Trophy, 302-875-1949

Exp. Sign & Lighting Tech, bucket truck exp. & great with customers. 302-856-3400 ext. 11. 218736

FULL TIME OFFICE ASSIST-ANT, Black Gold Farms in Rhodesdale, MD has an opening for an Office Assistant. Duties include communication, record keeping, office equipment and system management, data entry, performing quality control, coding bills, answering phones, interacting with vendors, scheduling and calendar management.

Familiarity with local agriculture a plus but not required.

Critical thinking skills, bookkeeping and general accounting knowledge is required.

Successful applicant will be competent with Microsoft Excel, Microsoft Word, Power Point, and more. This full time position offers competitive compensation and benefits.

Send resume to: employment @blackgoldpotato.com; applications available online at www.blackgoldpotato.com Call Tim for more info., 410-463-6075

219772

Sussex Scrap Metal looking for someone to run our truck scale, \$9/hr. Mon. - Sat. No phone calls please. Come in for an application. 221864

SEAFORD SCHOOL DISTRICT

Web Designer – Part time
Closing Date: February 14, 2011
10-15 hrs./wk., PT (\$15-\$20/hr. based upon experience).
Job goals, performance
responsibilities & qualifications located on our website at: www.seaford.k12.de.us
(Personnel)

APPLICATION PROCEDURE: Interested & qualified candidates should complete a

support staff application. Contact the Seaford School District Human Resource Office, 390 N. Market St. Ext., Seaford, DE 19973, or phone 302-629-4587, ext. 276

SPECIAL CONDITIONS OF EMPLOYMENT: SEE WEBSITE

The State of DE does not discriminate against qualified persons w/disabilities in its programs or services. Persons w/disabilities are encouraged to contact the Human Resource & Public Information Office, at 302-629-4587, as soon as possible to request an auxiliary aid/service.

The Seaford School District is committed to a policy of nondiscrimination against any employee or applicant because of race, color, religion, sex, national origin, ethnicity, age, marital or handicapped status in accordance w/state & federal laws. This policy shall apply to recruitment, employment, & subsequent placement, training, promotion, compensation, tenure & probation, & other terms & conditions of employment over which the district has jurisdiction. Inquiries should be directed to: Director of Personnel, 390 N. Market St. Ext., Seaford,

DE 19973. Phone: 302-629-4587.

Only completed applications will be accepted.

Remodeler, Journeymen w/5+ yrs. exp. Skilled in all facets of restoration. Have truck & all pwr. tools. \$12/hr. Mid DE. Resume to: Stevareno1814@aol.com. Include your skills, tools & refs.

221499

Auto Repossessor: Exp., clean driving record, must have good refs. Fax resume, 410-634-1776 or call 410-634-1775.

221680

Accepting Applications for Cooks

& Cashiers, FT/PT. Start at \$7.25/hr. up to \$8.50/hr., Chance for advancement. Pickup application at: Bodie's Dairy Market in Millsboro, Milton, Georgetown, Selbyville or Dagsboro, DE; or Greensboro, MD. 221118

Now hiring School Bus Drivers. Are you retired or a stay at home mom with a child in Woodbridge School District and would like to have off same days as your child? Then call me, will train and help you get your CDL license. Next school bus classes are starting soon, so call me immediately to get started. 302-393-0077.

220648

Exp. Sales Associate wanted for Gift Shop in the Lewes, DE area. Bi-lingual & 2 yrs. exp. preferred. Send resume to fax: 302-444-8090 or email:

Joel Cac@hotmail.com